



WELCOME PACKAGE FOR STUDENTS AND PARENTS



ELECTRONIC AND IT SECONDARY SCHOOL
COMPLEX IN SOSNOWIEC

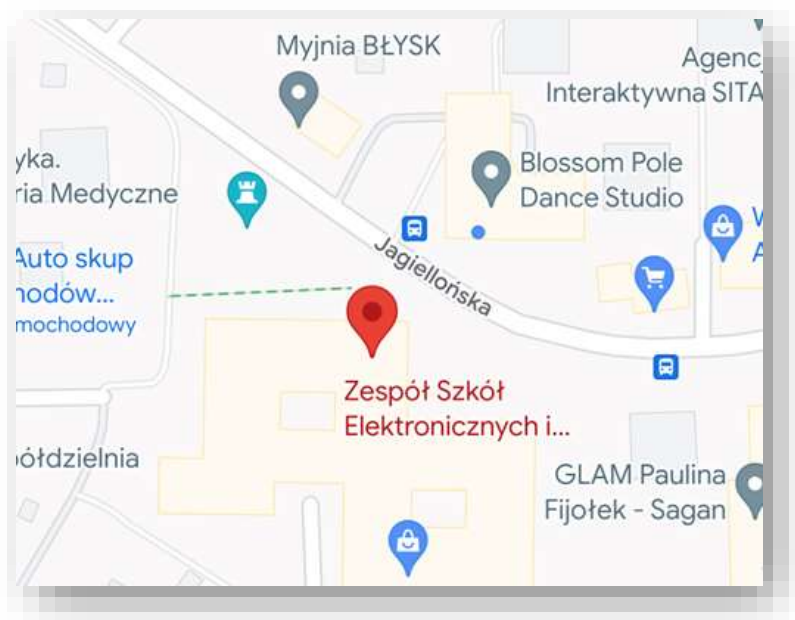
DEAR STUDENT! DEAR PARENTS!

Welcome to Sosnowiec! Welcome to our school!

We want you to feel at home at our school, so we have written this guide for you, students, and for you, parents and guardians. It will help you get to know our school and understand the differences between education in Poland and the in your home country.

**Remember - we are here
to answer your questions and dispel your doubts.**

YOU WILL FIND US HERE



Postal address

Electronic and IT Secondary School Complex
41-200 Sosnowiec,
ul. Jagiellońska 13

Contact

Phone: 32 292 44 70

Mobile: 513 761 156

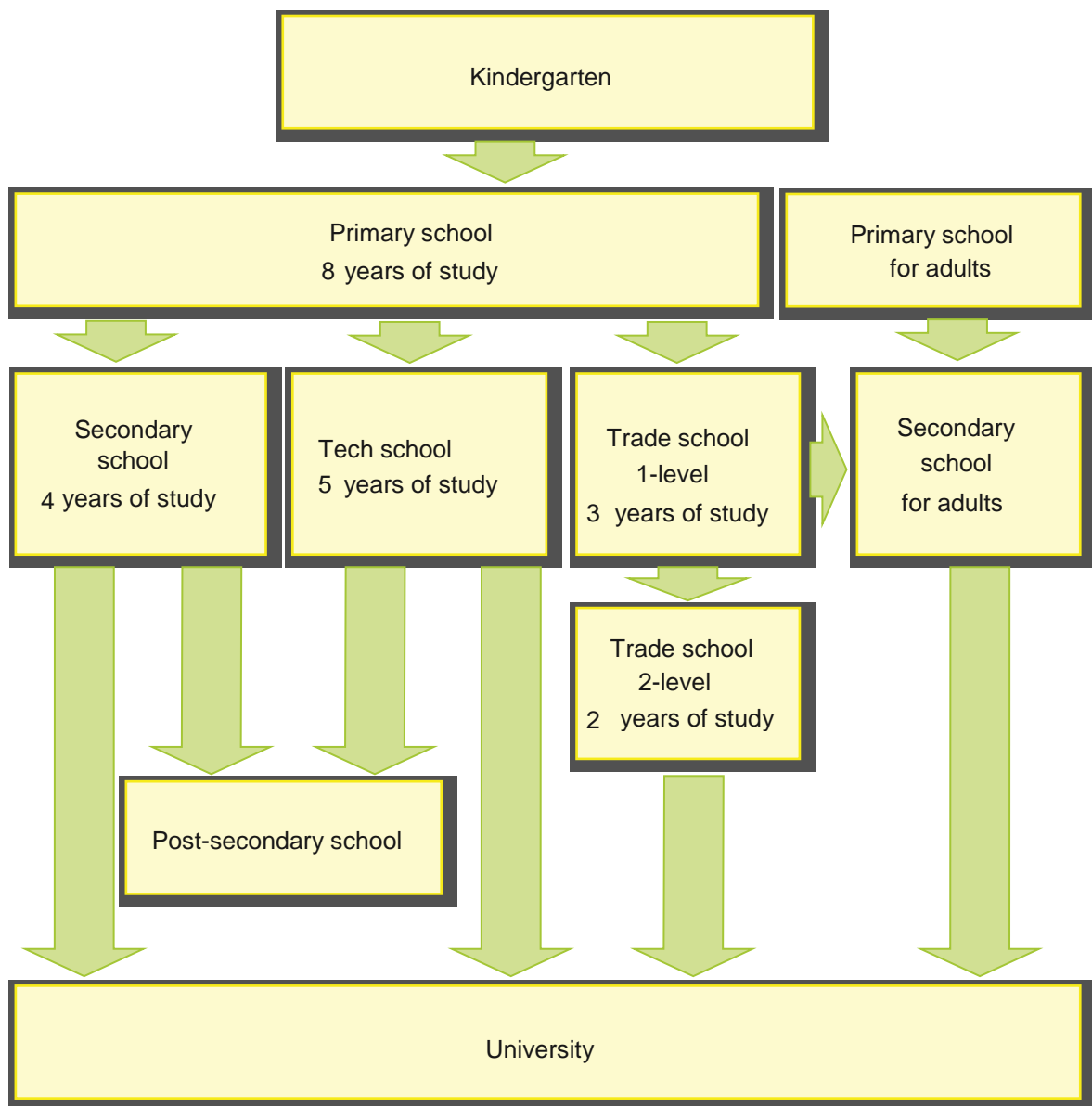
E-mail: sekretariat@zse.edu.pl

Transport

Buses: 106, 150, 835, S.

WHAT TO DO TO BECOME A STUDENT
OF TECH SCHOOL NO. 8
IN ELECTRONIC AND IT SECONDARY SCHOOL COMPLEX
IN SOSNOWIEC

→ DIAGRAM OF THE EDUCATION SYSTEM IN POLAND ←




 EDUCATIONAL DIRECTIONS, WHICH
 YOU CAN CHOOSE IN OUR TECHNIQUE
 

FIELDS OF STUDY	COMPETITION QUALIFICATIONS
Electronics technician	ELM.02. Assembly and installation of systems and electronic devices ELM.05. Operation of electronic devices
Programmer technician	INF.03. Creation and administration of websites and databases INF.04. Designing, programming and testing applications
IT specialist	INF.02. Administration and operation of computer systems, peripherals and local computer networks INF.03. Creation and administration of websites and databases
Recording technician	AUD.08. Sound editing AUD.09. Production of sound recordings
Automation technician	ELM.01. Installation, commissioning and servicing of industrial automation systems ELM.04. Exploitation of industrial automation systems


CONDITIONS FOR RECRUITMENT OF PERSONS ARRIVING FROM ABROAD


CONDITIONS FOR RECRUITMENT OF OVERSEAS STUDENTS

All children from abroad, aged 7-18, including those who either apply for or are subject to international protection, benefit from education in public schools on the same terms as Polish children.

Students from abroad, both Polish citizens and foreigners, are admitted to public schools based on foreign documents confirming attending school abroad or completing the next stage of education, without the need to validate the documents.

Please note that public vocational schools may require additional criteria for admission.

The public school principal admits an overseas student to the relevant grade, taking into account their age, the opinion of their parent(s), or, if the student is an adult, their own opinion.

ADMISSION PROCEDURE

Foreigners are admitted based on:

- a diploma or other document confirming the completion of a school or another stage of education abroad, recognized by separate regulations, as equivalent to the Polish certificate of completion of a relevant public school, or
- a certificate of attendance or a different document issued by an overseas school to confirm the foreigner's attendance and indicate the grade or stage of education that the student completed at a school abroad, and a document confirming the total number of years completed at an overseas school.

Then, the principal of a public school admits and qualifies the foreigner to the appropriate grade, based on the submitted documents.

IF YOU WERE ATTENDING A SCHOOL ABROAD

To become a student of our Tech School No 8, you must provide:

- school admission form in which you should indicate the chosen field of study,
- one of the documents mentioned above,
- 3 ID photos,
- declaration of choice of a subject you wish to study at an extended level.

Students who have completed at least a grade corresponding to the 8th grade of primary school in Poland may be admitted to the first grade.

If you qualify for a given grade, you will receive a referral for a medical check-up. You must submit your medical certificate to school.

IF YOU WERE ATTENDING A POLISH SCHOOL

You can get into a post-primary school if you have completed at least the 8th grade of primary school in Poland.

We kindly inform you that to become a student of Tech School No 8, you need to enter a recruitment process on the terms applicable to Polish students.

You must provide:

- school admission form in which you should indicate the chosen field of study;
- primary school leaving certificate;
- certificate containing detailed results of the eighth-grade examination.

Qualification for a field of study of your choice depends on the number of points you received. Points are awarded for grades on the primary school leaving certificate in Polish, mathematics, foreign language and physics or computer science. In addition, you will receive points for the results of the eighth grade exam and for other achievements (e.g. competitions).

Turn to the career counselor in your primary school to find out the details concerning the recruitment process.



SCHOOL YEAR CALENDAR



MONTH	HOLIDAYS / HOLIDAYS
September (9)	01.09. Beginning of the school year
October (10)	14.10. National Education Day (day off)
November (11)	01.11. All Saints' Day (day off) 11.11. Independence Day (day off)
December (12)	23.12-01.01. Christmas break 24-26.12. Christmas
January (1)	01.01. New Year (day off) 06.01. The Epiphany (day off)
January (1) or February (2)	two-week winter break (the date is subject to change each year and is determined by the Ministry of National Education)
March (3)	Easter - holidays - 6 days (in March or April)
April (4)	Farewell to school seniors (last week of April)
May (5)	01.05. Labor Day (day off) 03.05. 3 May Constitution Day (day off)
June (6)	Corpus Christi (day off) End of school year (last week of June)
July (7)	Summer holiday break
August (8)	Summer Holiday break

The school will inform you about additional days off.



SCHOOL AGENDA



In our school classes start at 7.45 am.

Hour	Lessons & breaks
7.45 - 8.00	lesson 1
	break 1
8.35 - 9.20	lesson 2
	break 2
9.25 - 10.10	lesson 3
	break 3
10.15 - 11.00	lesson 4
	4 - lunch break
11.15 - 12.00	lesson 5
	5 - lunch break
12.15 - 13.00	lesson 6
	break 6
13.05 - 13.50	lesson 7
	7 – lunch break
14.05 - 14.50	lesson 8
	break 8
14.55 - 15.40	lesson 9
	break 9
15.45 - 16.30	lesson 10

We go to school from Monday to Friday.

BREAKS

Please note that it is forbidden to leave the school grounds during breaks.

Places where you can stay during the break:

- school library
- school corridors
- school patio
- relaxation zone
- sports zone

During lunch breaks, you can have lunch in the school cafeteria.

The school offers lunch free of charge to the students who cannot afford to pay for it. If you are in need, do not hesitate to talk about it with your form teacher.



GRADING SYSTEM IN OUR SCHOOL



Assessment scale

- 6 - excellent
- 5 - very good
- 4 - good
- 3 - satisfactory
- 2 – low pass/allowing
- 1 - unsatisfactory

Conduct marks

- exemplary
- very good
- good
- correct
- inappropriate
- reprehensible



ELECTRONIC GRADE BOOK



1. In your electronic grade book, you will find

- a lesson plan for each day,
- your grades in subjects,
- your conduct mark,
- test reminders,
- homework reminders,
- replacements,
- messages from teachers or fellow students,
- record of absence.

2. In the electronic grade book, your parents will find

- information about meetings and consultations held by teachers,
- information about your grades, behaviour and absence,
- information about important school events,

Via the electronic grade book your parents can

- justify your absence from school,
- contact the form teacher and other teachers.



WHO CAN YOU ASK FOR HELP?



- your form teacher,
- school counsellor,
- school psychologist,
- School Council,
- teachers and school staff
- the school principal and vice-principals.


THE MATRICULATION EXAM


THE MATRICULATION EXAM (THE MATURA EXAM) IS THE BASIS FOR ENTRY INTO UNIVERSITIES OR COLLEGES OF FURTHER EDUCATION.

The Matura Exam is uniform throughout the country to ensure comparability of results and objectivity of assessment. The exam consists of two parts: the oral part assessed at school, and the written part assessed by external examiners.

In Poland, the Matura Exam is always held in May. Its schedule is specified by the Director of the Central Examination Board each year.

To pass the secondary school-leaving examination, you must achieve a score of at least 30% in each of the compulsory subjects in the oral and written part and take an exam in a selected additional subject at the extended level in the written part (*no passing score is specified for this subject). However, from the 2024/2025 academic year, a score of at least 30% will also apply to the extended level exam).

OBLIGATORY SUBJECTS	
WRITTEN PART	THE ORAL PART
Polish (basic level)	Polish (no level specified)
modern foreign language (basic level) You can choose from the following languages: <ul style="list-style-type: none"> • English, • French, • Spanish, • German, • Russian, • Italian. 	modern foreign language (no level specified) the same as in the written part
mathematics	
ADDITIONAL SUBJECTS (optional) <ul style="list-style-type: none"> • 1-5 subjects at an extended level chosen from the following: Biology, Chemistry, Philosophy, Physics, Geography, History, History of Music, History of Art, Computer Studies, Latin and Classical Civilisations, Ethnic minority language, Modern foreign language (at an extended or bilingual level), Polish, Regional language, Mathematics, Civic Education. 	
If you have the professional title of technician, you are exempt from this exam.	

There will be facilitations for students from abroad who wish to take external examinations. A graduate whose limited knowledge of the Polish language hinders the understanding of texts may take the matriculation examination in conditions adapted to their needs and psychophysical abilities, based on a favourable opinion of the school counsellor.

Adjusting the conditions for conducting the matriculation examination include, among others, the use of appropriate teaching aids (e.g. a bilingual dictionary) and the extension of the time allowed for taking the exams.

VOCATIONAL EXAMS

- passing exams in all professional qualifications allows you to obtain a technician diploma in the profession taught,
- the names of the qualifications of each profession can be found in the education chapter,
- exams take place in winter (January - February) and summer (June) sessions, and the exact dates are set each year by the Central Examination Board,
- each qualification exam always consists of two parts:
 - theoretical part (to pass it, you need to get 50% of the total number of points);
 - practical part (to pass it, you need to get 75% of the total number of points).

APPRENTICESHIP

- in May, students in grades 3 and 4 of technical secondary school serve a compulsory apprenticeship,
- everyone is looking for an apprenticeship on their own, guided by their interests, workplace profile, internship program, and professional profile,
- internship abroad in European countries is organized for the best students as part of the Erasmus+ project.

ACTIVITIES

Extra-curricular activities for foreign students	Additional Polish language classes
	Remedial classes in subjects in which the student fell behind
Extra-curricular activities for all students	School clubs: <ul style="list-style-type: none"> • Technology • Robotics • Polish Red Cross • School Film Club • Wargaming Club • Hiking Club
	Library and reading room
	Voluntary activities
	Remedial classes
	School Sports Club

The package was created as part of the Erasmus + project
 Cultural diversity is a strength of Europe!

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Study: project participants - teachers of Electronic and IT School Complex in Sosnowiec

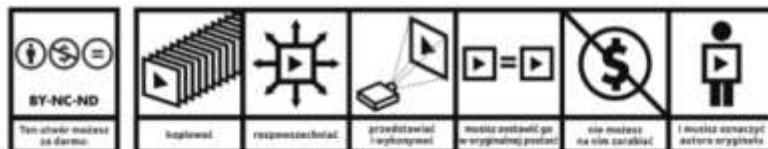
Sources used:

1. Regulation of the Minister of National Education of 23 August 2017.
2. <https://um.warszawa.pl>
3. <https://zse.edu.pl>



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